REPORT AUTHOR: **CHIEF FIRE OFFICER**

SUBJECT: **WORK PROGRAMME 2022-23**

For further information   Nicky Upton
on this report contact: Democratic and Regulatory Services Supervisor

Background Papers: None

PURPOSE:

To review and report on the work programme for 2022-23 and to provide Members with an opportunity to request additional reports for the Fire Authority meetings.

RECOMMENDATION:

That Members consider the work programme for 2022-23 and note the 'cyclical' Agenda Items for each meeting in 2022-23.

ANDREW HOPKINSON
CHIEF FIRE OFFICER

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
MEMBER DEVELOPMENT (2)	Item	Notes	Item	Notes
6 October 2022	Budget Planning for 2023-24			
	Community Risk Analysis and implications for the CRMP 2023-24 to 2027-28			
	ECR Pilots & Trials update			
	CRMP Proposals discussion			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
EXECUTIVE	Item	Notes	Item	Notes
11 October 2022	Work Programme		Pensions Immediate Detriment update	
			Targeted Abatement Policy	
			LGA Independent Review of Governance update	
			CRMP update	

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
	Item	Notes	Item	Notes
31 October 2022	Communications		CRMP update	
	ASC Minutes from 29.09.22		Outcomes from Governance Review	
	Programme Board Update			
	Collaboration Update			
	Portfolio Leads Update: Workforce & OD			
	Work Programme			
	CRMP consultation proposals			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
EXECUTIVE	Item	Notes	Item	Notes
15 November 2022	Work Programme		CRMP update	

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
COMBINED MEMBER DEVELOPMENT (3) / BUDGET WORKSHOP (1)	Item	Notes	Item	Notes
22 November 2022	Linking the budget and Medium Financial Strategy with the Community Risk Management Plan 2023-24 to 2027-28			
	Results of Horizon Scanning and implications for CRMP			
	LGA Independent Review of Governance (TBC)			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
	Item	**Notes**	**Item**	**Notes**
14 December 2022	Communications			
	Executive Committee Minutes from 15.11.22			
	Portfolio Leads Updates: Assets and Collaboration (DCFO & ACO)			
	2022/23 Revenue Budget and Capital Programme Monitoring			
	Q2 2022/23 Performance Report (July to September)			
	Public Sector Equality Duty Report			
	CRMP update			
	2023/24 Budget Update and Consultation			
	Members' Allowances Scheme			
	Calendar of Meetings for 2023/24			
	Work Programme			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
EXECUTIVE	**Item**	**Notes**	**Item**	**Notes**
10 January 2023	Work Programme		CRMP update	

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
BUDGET WORKSHOP (2)	**Item**	**Notes**	**Item**	**Notes**
25 January 2023	Council Tax Consultation – Summary of Responses		CRMP update	
	Revenue Budget			
	Capital Programme 2023/24-2026/27			
	Summary and Next Steps			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
	Item	**Notes**	**Item**	**Notes**
2 February 2023	Communications			
	Executive Committee Minutes from 10.01.23			
	ASC Minutes from 12.01.23			
	The 2023/24 Revenue Budget, Capital Programme and Council Tax setting			
	CRMP draft			
	Treasury Management Strategy and Practices			
	Localism Act 2011 – Pay Policy Statement 2023			
	Portfolio Leads Updates: Prevention & Protection and Operational Response and Resilience (DCFO, HPP, HoR)			
	Business Continuity Annual Review	Restricted Report		
	Work Programme			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
MEMBER DEVELOPMENT (4)	Item	Notes	Item	Notes
23 February 2023	CRMP Performance Reporting and development of a public facing Balanced Scorecard of Key Performance Indicators			

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
EXECUTIVE	Item	Notes	Item	Notes
14 March 2023	Work Programme		CRMP update	

Meeting Date	'Cyclical' Agenda Items		Additional/Commissioned Agenda Items	
	Item	Notes	Item	Notes
30 March 2023	Communications			
	ASC Minutes from 2nd March 2023			
	Executive Committee Minutes from 14th March 2023			
	Proposed Indicators and Targets for 2023/24			
	Collaboration Update			
	Q3 2022/23 Performance Report Update (Sept – Dec)			
	Portfolio Leads Updates			
	CRMP pre-publication report			
	Work Programme			